

FCC Plan for Analysis of FY 2012 Inventory

Based on the analysis of its special interest functions and the FCC’s own understanding of its professional service contracts, the FCC’s contracts team will again collaborate with the FCC’s Administrative Operations group, Financial Operations Center, Information Technology Center, and Human Resources Management group to perform the FY 2012 analysis.

Based on the Appendix C information in the summary of the FCC’s FY 2012 Service Contract Inventory, the FCC will focus on the following product service codes:<sup>1</sup>

<b>PSC</b>	<b>Special Interest Functions</b>	<b>Obligations</b>
R408	Program Management/Support Services	\$9,412,331.10
D302	ADP Systems Development Services	\$16,004,947.55
D307	Automated Information Systems Services	\$7,973,588.00
D310	ADP Backup and Security Services	\$535,338.00
D308	IT and Telecom- Programming	\$6,248,492.07
D399	IT and Telecom- Other IT and Telecommunications	\$19,510,850.77
R499	Support - Professional: Other	\$22,038,681.39

The FCC again has a large portion of its professional service contract obligations in information technology contracts. While product service codes, R408, D302, D307, and D310, listed above are special interest functions per Office of Management and Budget (OMB) guidance, the FCC’s obligations in D308, D399 and R499 are for services closely related to the special interest function categories and will be a part of the FCC’s analysis as well. D308, D399 and R499 were also identified as product service codes used by the FCC that are among the largest percentage of obligations in the FCC’s Appendix C summary report.

Based on the FCC’s experience with the FY 2011 analysis, the FCC learned that using a standard methodology for review of all contracts is very useful for collaborating across different organizational units. Using the FY 2011 analyses as a starting point, the FCC should be able to revisit many of its contracts to review whether there were any significant changes during FY 2012. If there were significant changes that require remediation, the FCC can then take action. Finally, the FCC should also gain additional insights through the second round of analysis as to whether its methodology should be updated in any way for the FY 2012 process.

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<sup>1</sup> These codes have been highlighted in the FCC’s Appendix C report for FY 2012 per OMB’s December 19, 2011 guidance.