

# Summer Intern (Social Media & Marketing) Federal Communications Commission Public Safety & Homeland Security Bureau

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Reply to: [PSHSBIntern@fcc.gov](mailto:PSHSBIntern@fcc.gov)

Date: 2010-04-12

This position is located in the Public Safety & Homeland Security Bureau of the Federal Communications Commission. The Bureau serves as the primary Commission entity responsible for matters pertaining to public safety and homeland security, including national security, emergency management and preparedness, and disaster management. The Bureau is responsible for coordinating public safety and homeland security-related activities within the Commission.

**Job Description:** The intern will work with the Bureau's outreach staff and will be responsible for assisting bureau staff with creating and posting social media content (i.e. Facebook, Twitter, YouTube, etc) focusing on Bureau activities. The intern will also work with outreach staff to develop promotional outreach materials for the Bureau. Topics for materials may include the Bureau's work, its webpage ([www.fcc.gov/pshs](http://www.fcc.gov/pshs)), and its Clearinghouse webpage ([www.fcc.gov/pshs/clearinghouse/index.html](http://www.fcc.gov/pshs/clearinghouse/index.html)), which has been established for the collection, evaluation and dissemination of public safety communications information. The Clearinghouse focuses on First Responders, Healthcare, 9-1-1 Services (PSAPs), State, Local and Tribal Governments, and Persons with Disabilities.

**Job Qualifications:** The ideal candidate will have excellent computer and social media skills and must demonstrate strong attention to detail. The candidate must be a self-starter and be able to work independently. Applicants must be pursuing an associate, baccalaureate, graduate, or professional degree and must be enrolled in school at least half-time, as defined by the school in which the applicant is enrolled. Applicants must be at least 16 years of age and must be U.S. citizens.

**How to Apply:** Interested parties should contact Susan McLean, Outreach Coordinator at 202.418.7868 or via e-mail at [PSHSBIntern@fcc.gov](mailto:PSHSBIntern@fcc.gov).

**Location:** This position will be located in the Federal Communications Commission's headquarters at 445 12<sup>th</sup> St., SW, Washington, DC.

**Compensation:** \$13.00-\$20.22/hour

**Duration:** Positions will be filled as resumes are received. Appointments will end no later than September 30, 2010

All candidates will be considered without regard to political or religious affiliation, marital status, race, color, sex, national origin, non-disqualifying physical or mental handicap, age, or any other non-merit factor. THE FEDERAL COMMUNICATIONS COMMISSION IS AN EQUAL OPPORTUNITY EMPLOYER.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.