



Federal Communications Commission
Washington, D.C. 20554

June 8, 2007

Scott Barash
Acting Chief Executive Officer
Universal Service Administrative Company
2000 L St. NW, Suite 200
Washington, DC 20036

RE: Memorandum of Understanding between the Federal Communications Commission and the Universal Service Administrative Company

Dear Mr. Barash:

This letter follows up on the Memorandum of Understanding (MOU) between the Federal Communications Commission and the Universal Service Administrative Company (USAC), executed on June 4, 2007. Because the MOU's success depends on the effective implementation of its terms, USAC should develop an Execution Matrix that articulates: (1) each of the USAC obligations that are contained in the MOU; (2) all actions that USAC must take to implement each of its obligations under the MOU; (3) the target date for completing each of those actions; and (4) the name and title of the USAC employee(s) responsible for completion of each action with complete contact information for each of those employees. USAC should send the draft Execution Matrix to me and those copied below by August 1, 2007.

We look forward to working with you as we move forward with an effective implementation of the MOU. If you have any questions, please do not hesitate to call me.

Sincerely,

A handwritten signature in black ink, appearing to read "Anthony J. Date", written over a circular stamp or seal.

Anthony J. Date
Managing Director

cc: Kent R. Nilsson, Inspector General
Tom Navin, Chief, Wireline Competition Bureau
Mindy Ginsburg, Deputy Managing Director
Mark Stone, Deputy Managing Director
Mark Stephens, Chief Financial Officer