



UNITED STATES GOVERNMENT  
FEDERAL COMMUNICATIONS COMMISSION  
OFFICE OF INSPECTOR GENERAL

## MEMORANDUM

**DATE:** December 5, 2016

**TO:** Managing Director

**FROM:** Inspector General

*FOR RM, AIGA*

**SUBJECT:** Inspection of the FCC Government Charge Card Program for Fiscal Year 2015  
(Report No. 15-INSP-09-02)

The Office of Inspector General (OIG) is providing the final report on our Inspection of the FCC Government Charge Card Program for FY 2015. OIG conducted this inspection consistent with its authority under the Inspector General Act of 1978, as amended, including but not limited to sections 2(1)(2) and 4(a)(1). The inspection is not intended as a substitute for any agency regulatory compliance review or regulatory compliance audit.

This Inspection was conducted in accordance with the Council of the Inspectors General on Integrity and Efficiency (CIGIE) Quality Standards for Inspection and Evaluation, dated January 2012. The objective of the inspection was to assess risk associated with the FCC's purchase, travel, and fleet card program. Specifically, we analyzed the risk of illegal, improper, or erroneous purchases within the program, as required by the Government Charge Card Abuse Prevention Act of 2012. The inspection covered the period October 1, 2014 through September 30, 2015.

We concluded that additional improvements are needed in the FCC travel and purchase card programs. We found that charge card program officials were not following travel and purchase card policies, and procedures need to be enhanced. We made five recommendations to improve internal controls related to the purchase and travel card programs. Specifically, we recommended improvements in the monitoring of travel and purchase card activity, and policies and processes related to purchase cards.

FCC management concurred with the report findings and recommendations. We attached management's response, in its entirety, in an appendix to this report.

If you have any questions concerning the inspection, please contact me or Robert McGriff, Assistant Inspector General for Audit, at (202) 418-0483 or [robert.mcgriff@fcc.gov](mailto:robert.mcgriff@fcc.gov)

Attachment

CC:

Chief Financial Officer  
Chief of Staff