OVERVIEW

- Grantee Codes
  - Grantee Registration
  - Modify Grantee Information
  - Return to 159 Form

- Application Dismissals
  - Procedures / Justifications

- Avoid Administrative Actions
  - Incomplete Applications
  - Applications Missing Required Exhibits
Effective April 5, 2005, New Codes Must be

- Grantee Code Registration Number (GC#) assigned
- One Code assigned to specific company at specific
- Contact Information = Applicant contact, not Test Firm
- Info should not be ALL CAPS
MODIFY GRANTEE INFORMATION

USER ACCEPTANCE SYSTEM: This system is to be used for testing and demonstration purposes only.

Welcome to the Office of Engineering & Technology Telecommunications Certification Bodies Electronic Filing Site

Notes of Interest and Up-Coming Events:


Effective December 3, 2002, all applications for certification of "Learned Mode" or "Trainable" transmitters must be submitted to the FCC Laboratory for processing. These devices are defined in the October 28, 2002, Public Notice DA 02-2650, found at www.fcc.gov/et/notice. If a TCB is presently processing an application for such a device, the TCB should contact Ray Laforge at raymond.laforge@fcc.gov, at the FCC Laboratory for guidance. TCBs will be notified when they may process these applications.

Frequently Asked Questions (FAQ) regarding 'Ultra Wide Band Compliance Measurements' can also be found in the OET Interpretations Data Base.
Effective April 5, 2005, Changes Must be Submitted Electronically

- Requires Grantee Code and Grantee Code Registration Number (GC#)
- Request GC# from easadmin@fcc.gov
- Change Address or Contact Only
  - Immediate Results
MODIFY GRANTEE INFORMATION
(Continued)

- Change Name, Including Address and/or Contact
  - Applicant Name Change Request Requires
    - Reason for Change Request
    - Letterhead attachment explaining details (i.e., merger; who retains equipment, etc)
  - Change Request Reviewed by Laboratory Personnel
  - Additional Changes Blocked During Review
  - Application can be Granted
ADDITIONAL INFORMATION

- Grantee Code Changes do not Apply to FRN Changes
- Return to 159 Form
APPLICATION DISMISSALS

Procedures

- Send Dismissal Request / Justification to easadmin@fcc.gov
- Within 30 days of Grant, TCB may send request
  - If Applicant requests dismissal, letter from Applicant should be included
- 30 days after Grant, Applicant must provide request
- Minimize Dismissal Requests – Check to Ensure Accuracy Before Grant
ASSUME RESPONSIBILITY FOR TCB APPLICATIONS

- Review Incomplete Applications
  - Section II not Completed
  - Grant not Accepted
- Review Applications Missing Required Exhibits
- Applications Awaiting Info / Samples