Administrative Issues / EAS Confidentiality
Permanent Confidentiality

- **Eligible**
  - Schematic Diagrams
  - Detailed Block Diagrams
  - Operational Description
  - Parts Lists
  - Tune-up Procedures

- **“Optionally” Eligible with Additional Justification**
  - Internal Photos (permanently mounted /sealed, not generally publicly accessible)
  - User’s Manual (highly technical, not serviceable by consumer; not provided to consumer; provided to consumer based on non-disclosure agreement)
Permanent Confidentiality (cont’d)

Not Eligible
- Test Reports
- RF Exposure Test Reports
- External Photos
- FCC ID Labels
- Attestation Statements
- Cover Letters
- Test set-up Photos
- Correspondence

Always Confidential (No Fee Necessary)
- SDR Technical / Operational Description
- Scanning Receivers (schematic diagrams, block diagrams, operational descriptions, parts lists, tune-up procedures and internal photos)
Short-Term Confidentiality

- May be applied to all Exhibits eligible for Permanent Confidentiality
  - Schematics, Block Diagrams, Operational Description, Parts Lists, Tune-up Procedures
    - Only one confidentiality can be applied per attachment exhibit (i.e. Confidential or Short-Term Confidential)

- Additional Exhibits
  - Internal Photos
  - User’s Manual
  - External Photos
  - Test Set-up Photos
Short Term Confidentiality

- Granted for 45 calendar day increments from the date of grant
- Extend within the 45 calendar day period
  - Encourage applicant’s diligence in requesting timely extensions
- Maximum 180 calendar days from day of grant (4 X 45 days)
- Release information to the public immediately when marketing begins
Confidentiality Request Process

- **Form 731** – check “Yes” box for Confidentiality Requested
- **At “Add Attachments”** Check All Exhibits Requested
  - Check only one – Confidential or Short-Term Confidential
- **Upload Justification Letter (Cover Letters)**
  - Letter Dated / Signed with FCCID & TC#
  - List of Exhibits to be held Confidential or Short Term Confidential
  - Justification
    - Reference Rule Parts 0.457 and 0.459
    - State the information has not been made publicly available
    - State reason for request (proprietary, trade secret, etc.)
Post-Grant Confidentiality

- Confirm with the applicant the need to mark information confidential before grant

- Request made for Post-Grant Confidentiality within 30 days – standard procedure for corrections (TCB responsibility)

- Request made for Post-Grant Confidentiality 30 days or more after grant (FCC must approve) –
  - Request “audit” mode through easadmin@fcc.gov with justification
  - Upload into Cover Letters
  - Exhibit requesting application (with FCCID & TC#) be put into “audit” mode
    - Justification letter for confidentiality if not already in application
    - Written / dated request with FCCID and TC#
      - Include justification for correction
      - Include documentation from applicant or applicant’s agent of awareness that information has been publicly available
Grantee Code Information Review

- Review all Grantee Code information for correctness and completeness
  - Applicant Name and address
  - Contact Name & Title, E-mail, phone, fax
- Contact applicant if in error
- Direct applicant to make changes at EAS Web site Modify Grantee Information
Form 731 / EAS Changes

- **New Web form released early January 2006**
  - Scope, Rule Part, and Equipment Class can now be modified by the TCB
  - Enhanced validity checking

- **FRN validity checks now available between 1 a.m. and 4 a.m. except Sunday**