

WRC-03 ADVISORY COMMITTEE

Draft Meeting Minutes

Meeting: IWG-4

Date/Time: 27 February 2001 / 10:30 AM

Location: Room 7B-516, FCC Offices, 445 12th St., SW, Washington DC

Committee Members Present: (See Attached Attendance list)

FCC Employees Present: Ron Netro, Ed Jacobs

Meeting Summary: Mr. Jack Wengryniuk chaired the meeting in accordance with the attached agenda. Following the introductions and approval of the agenda, it was agreed that responsibility for the minutes for the meetings of IWG-4 would be assigned on a rotating basis at the beginning of each meeting. The Vice-Chairman, Mr. Rummler, agreed to perform this function at the first meeting.

The Chairman reviewed the Overall WAC timeline (Doc. WAC/006(30.01.01)) and the currently timeline for IWG-4 as established by the IWG-4 Chair and Vice-Chair. The Chairman stressed the need to provide IWG-4 preliminary industry views for the WAC meeting on April 20, 2001 in preparation for the June CITEL PCCIII meeting.

The Terms of Reference (TOR) for IWG-4 were discussed and approved with a minor editorial amendment.

There was a lengthy discussion of the process for developing preliminary views for each of the Agenda Items in the terms of reference. Coordinators were identified for 3 of the five agenda items within the TOR of IWG-4. These are as follows:

A.I. 1.25: Tom Hayden

A.I. 1.26: Don Jansky

A.I. 1.32: Gonzalo de Dios

The coordinators will assemble first drafts of IWG-4 preliminary views and circulate these drafts to the IWG-4 membership by March 16. The goal is to

further develop these draft documents by correspondence in time for the next meeting of IWG-4 on April 11.

To facilitate the work of the IWG-4, Giselle Creeser volunteered to provide the group with the text that was developed in the U.S. preparations for WRC-2000 for the 18 – 32 GHz portion of A.I. 1.13. Kathryn Medley agreed to provide the distribution list with the preliminary views of the RCS.

Before closing the meeting, the Chairman noted that the formats for IWG documents could be found on the FCC web site. He also indicated that he would provide an E-mail membership list to all members of IWG-4 by the end of the week.

Documents Distributed: Doc. IWG-4/001 (27.02.01): Terms of Reference

Public Participation Statement: This meeting of IWG-4 was posted on the FCC WAC web page and was open to the public.

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Attachment 1 - Agenda

**First Meeting of FCC WAC-03
IWG-4
Fixed Service/Fixed-Satellite Service Sharing
(February 27, 2001)**

1. Introductions and initial remarks
2. Review of Overall WAC Timeline
3. Review/approval of ToR
4. Discussion of main topics under IWG
 - a. Identification of issue for which preliminary views can be drafted by 4/11
 - b. Identification of responsible entities under 4a
 - c. Review of standard preliminary views/proposal form
5. Review of timeline for IWG-4
6. AOB
7. Close

*Attachment 2 – List of Attendees
WAC IWG 4 (Feb 27, 2001 Meeting Attendance)*

<i>NAME</i>	<i>Email</i>	<i>TELEPHONE</i>	<i>FAX</i>	<i>AFFILIATION</i>		
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Zoller		Julie	julie.zoller@itt.com		(703) 858-4034	(703) 858-4110