

Equipment Authorization Administrative Issues

**TCB Workshop
April 2016**

Laboratory Division
Office of Engineering and Technology
Federal Communications Commission



Electronic Filing System Updates

- FCC outgoing email address change
 - From oetech@fccsun27w.fcc.gov to oetech@fcc.gov
- Test Firm Search Page
 - <https://apps.fcc.gov/oetcf/eas/reports/TestFirmSearch.cfm>
 - Default test firm type changing from “2.948 listed” to “Accredited”
 - Non Contract option being removed for accredited labs
- Grantee Codes
 - If grantee code blocked due to missing email just update email. No need to get and pay for new grantee code



Electronic Filing System Exhibit Types Review

- ID Label/Location
- Attestation Statements
- External Photos
- Block Diagram
- Schematics
- Test Report
- Test Setup photos
- Users Manual
- Internal Photos
- Parts List/Tune Up Procedures
- RF Exposure Info
- Operational Description
- Cover Letters
- SDR Software/Security Info



Electronic Filing System Exhibit Types Review

● General Considerations

- Rules and procedures specify exact requirements for specific devices
- File upload pages show a list of generally required exhibits upon upload
 - Defined by equipment class and application type (original grant, PC II, etc.)
 - On upload page exhibits only appear as required if all applications under class and type require exhibit
- File Size limit 6 MB
- Unlimited number of files per exhibit type
- Separate files within exhibit type confidential and non-confidential information



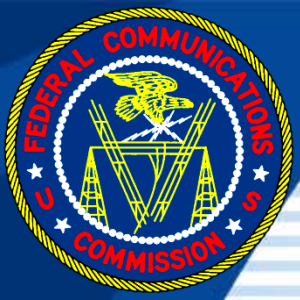
Electronic Filing System Exhibit Types Review Common Issues

- Uploading exhibits to the incorrect exhibit type
 - RF Exposure data to test report exhibit type
 - Software security information to Operational Description exhibit type
- Uploading password protected files
- Uploaded protected files with pages oriented in various directions
- Mixing confidential and non confidential information in same file



CONFIDENTIALITY

- 388624 D02 Pre-Approval Guidance List - PAG is required to request permanent confidentiality under exceptional circumstances for exhibits that are not typically held confidential.
 - external photos or other exhibits which are normally not eligible for “Long Term Confidentiality”
- As noted in KDB Publication 726920
 - Request for confidentiality for internal photos and/or user’s manual exhibits are special conditions but do not require PAG.
 - Exceptional circumstances that require PAG include but are not limited to:
 - Requesting exhibits not eligible for Long-Term Confidentiality to be held Long-Term Confidential.
 - Making an exhibit(s) confidential that is currently publicly available but that qualifies for Long-Term Confidentiality.
 - Reinstating confidentiality for a recently expired Short-Term Confidentiality exhibit.
 - Section IV.EXCEPTIONAL CIRCUMSTANCES Item 4) has been Removed “Requesting an exhibit submitted in support of an application by a third-party to be held confidential from the grantee and the public”.



Questions and Answers

Thanks!